

AISH Checklist

1. ID showing full legal name, date of birth, recent picture and signature. Social insurance number and Alberta Health Care number are needed.
2. ID for spouse or partner showing full legal name, birth date, recent picture and signature.
3. ID for any dependent children that you or your spouse/partner have showing full legal name and date of birth.
4. Proof of Alberta address: your name with street or rural land address, not a box number.
5. Record of Landing if you immigrated to Canada in the last 10 years under sponsorship.
6. Work history
7. Family doctor's name, address and phone number
8. Name, address and phone number of any specialist you have seen in past two years.
9. Copy of Trusteeship or Power of Attorney if applicable.

Are you on Income Support (Alberta Works, Welfare)? **If so, bring Income Support stub. If not, bring 10 and 11**

10. Confirmation of all income sources for you and your spouse/partner
 - a. Have either of you worked in last three months? Last three months of pay stubs if either of you were working
 - b. EI statement of monthly amount (from Service Canada website or on bank statement)
 - c. Have you applied for CPPD? If so, statement of payments (letter or on bank statement)
 - d. Statement showing any other pension or disability insurance income
 - e. Statement of any other type of income (spousal support, WCB, rental or investment)
11. Confirmation of all assets you or spouse/partner have:
 - a. 30 day bank statement of all chequing or savings accounts in your name, spouse's name or any joint accounts
 - b. Do you own a vehicle(s)? Please bring vehicle registration document.
 - c. Do you own a house? Please bring recent mortgage document and recent tax assessment of house
 - d. Do you have any investments? Recent statements of GIC, RRSP, RDSP, RESP, TFSA, annuities, etc. (Include RDSP, even though exempted)
 - e. Do you have a trust account (from an inheritance, etc.)? Provide trust account document.
 - f. Do you own a farm? Provide most recent property tax assessment, mortgage documents, balance sheet, business asset insurance, farm insurance, list of all farm vehicles, machinery and equipment, listing current value, year, make and model.
 - g. Do you own a business? Provide most recent property tax assessment, mortgage documents, statement of business income, accounting statement/balance sheet, income tax notice of assessment, business income tax return, and business asset insurance.